

Inited Nations Population Fund	
	United Nations Population Fund
	Timor – Leste Country Office
	Procurement Unit,
	UN House, Caicoli Street,Dili
	Email; timor-leste.office@unfpa.org
	Website: www.unfpa.org

Date: July 23, 2024

REQUEST FOR QUOTATION RFQ N° UNFPA/TLS/RFQ/2024/006-Simple Services Provision of Renovation Services of Maternity Unit to be upgraded as BEMONC Centers

Dear Sir/Madam,

UNFPA hereby solicits a Request for Quotation (RFQ) for the service provision for Timor-Leste renovation of two maternity units to be upgraded as BEMONC Centers in Timor-Leste. This Request for Quotation is open to all legally-constituted firms or institutions, (local and international company) operating in Timor-Leste that can provide the requested services and have legal and financial capacity to deliver / perform the service in the country or through an authorized representative in Timor-Leste.

About UNFPA

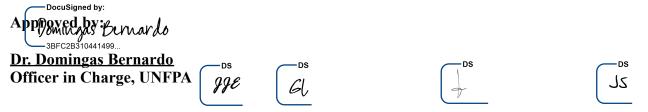
UNFPA, the United Nations Population Fund (UNFPA), is an international development agency that works to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled.

Objective:

The objective of the RFQ is to identify a supplier who can provide services to UNFPA for the Timor-Leste renovation of **two maternity units** to be upgraded as BEMONC Centers in **two municipalities**, in Timor-Leste as required in the **ToR attached.** The selected supplier is expected to provide services, based on approved budget, timeline and deliverables.

Further details of the required quotation forms could be obtained from the UNFPA Office, UN House, Caicoli Street, Dili. Contact person Mr. Jordao Estelvidio, phone number 78186508 and or Graciano Lopes, Phone number 77649260

If you are interested, you must send your Quotation in a dedicated email to timor-leste.office@unfpa.org or in a sealed envelope clearly marked "CONFIDENTIAL - RFQ N° UNFPA/TLS/RFQ/2024/006 Provision of Renovation Services of Maternity Units to be Upgraded as BEMONC Centers" attention to Mr. Jose Agostinho Soares, Admin & Finance Associate for UNFPA before or no later than 16.00 hours on Tuesday 06, August 2024. His contact is, HP. 78186523, UN House, Caicoli, Dili, Timor-Leste.





nited Nations Population Fund	
	United Nations Population Fund
	Timor – Leste Country Office
	Procurement Unit,
	UN House, Caicoli Street,Dili
	Email; timor-leste.office@unfpa.org
	Website: www.unfpa.org

Terms of Reference Provision of Renovation Services of two Maternity Units to be upgraded as BEMONC Centers

A. Background

Basic Emergency Obstetric and Newborn Care (BEmONC) centers are crucial for providing essential maternal and neonatal health services. The maternity units at Community Health Centers (CHC) Passabe and Natarbora require renovations to enhance their infrastructure and service delivery capacity. These renovations are critical to ensuring that the centers can continue to provide high-quality care to mothers and newborns, which is essential for reducing maternal and neonatal morbidity and mortality.

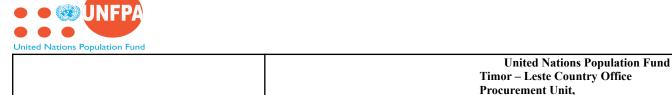
The renovation project aims to address several issues identified during the preliminary assessment, including outdated electrical systems, inadequate plumbing, poor structural integrity, and lack of infection prevention control. The project will also focus on improving the overall environment of the centers to make them more conducive to providing healthcare services.

The renovations will not only improve the physical infrastructure of the centers but also enhance the quality of care provided. By upgrading the facilities, the centers will be able to offer a wider range of services, handle more complex cases, and provide a more comfortable and safe environment for patients and staff. This project aligns with the broader goals of improving healthcare infrastructure and access to quality healthcare services in the region.

B. Objectives

The primary objectives of the renovation project are:

- To improve the physical infrastructure of the maternity units at CHCs Passabe and Natarbora with functioning water and sanitation and electricity.
- To upgrade the electrical and plumbing systems to ensure safety and reliability.
- To enhance the centers' capacity to provide high-quality maternal and neonatal care.
- To implement sustainable energy solutions through the installation of solar panels.
- To promote cleanliness and proper waste management by installing concrete rubbish bins.
- To ensure that the renovated centers comply with required quality of health and safety standards.



Timor – Leste Country Office Procurement Unit, UN House, Caicoli Street,Dili Email ; timor-leste.office@unfpa.org Website: www.unfpa.org

C. Scope of Work

The renovation work for the maternity units at CHCs Passabe and Natarbora will include the following tasks:

I. Structural Repairs

- Assess the current structural integrity of the buildings.
- Reinforce foundations, walls, and roofing as needed.
- Repair or replace damaged structural components.
- Ensure that all repairs comply with relevant building codes and standards.

II. Electrical Systems

- Upgrade existing electrical wiring and ensure it meets current safety standards.
- Install energy-efficient lighting throughout the centers.
- Install circuit breakers and safety switches.
- Ensure proper grounding and surge protection for all electrical systems.
- Install emergency lighting systems to enhance safety during power outages.

III. Plumbing Systems

- Replace outdated plumbing pipes with new, durable materials.
- Install new plumbing fixtures and fittings, including sinks, toilets, and showers.
- Ensure proper drainage systems are in place to prevent flooding and water damage.
- Install backflow prevention devices to protect the water supply from contamination.
- Conduct thorough testing of all plumbing systems to ensure they are functioning correctly.

IV. Interior and Exterior Finishing

- Paint and plaster interior walls to create a clean and professional appearance.
- Install durable and easy-to-clean flooring materials.
- Perform exterior painting to improve the aesthetic appeal of the buildings.
- Enhance landscaping around the centers to create a welcoming environment.
- Ensure that all finishing work is completed to a high standard of quality.

V. Rubbish Bin Installation

- Install concrete rubbish bins at strategic locations around the centers.
- Ensure that bins are easily accessible for staff and patients.
- Provide clear signage to promote proper waste disposal.
- Implement a schedule for regular waste collection and disposal.

VI. Solar Panel Installation

- Install solar panels on the roofs of the BEmONC centers to provide a sustainable and reliable energy source.
- Integrate the solar panels with the existing electrical systems.



nited Nations Population Fund	
	United Nations Population Fund
	Timor – Leste Country Office
	Procurement Unit,
	UN House, Caicoli Street,Dili
	Email; timor-leste.office@unfpa.org
	Website: www.unfpa.org

- Provide training for staff on the maintenance and use of the solar panels.
- Monitor the performance of the solar panels to ensure they are operating efficiently.

D. Duration of Work

The renovation work is expected to be completed within **two months** from the commencement date. The timeline will be divided into specific phases, including:

• Phase 1: Assessment and Planning (1 week)

- Conduct a detailed assessment of the current condition of the centers.
- Develop a comprehensive renovation plan, including timelines, budget, and resource allocation.
- Obtain necessary permits and approvals.

• Phase 2: Procurement of Materials and Equipment (1 Week)

- o Identify and procure high-quality materials and equipment required for the renovation.
- Ensure timely delivery of materials to the project sites.

• Phase 3: Renovation and Installation (2 months)

- Carry out structural repairs, electrical and plumbing system upgrades, and interior and exterior finishing work.
- o Install new solar panels.

• Phase 4: Final Inspection and Handover (2 Week)

- Conduct a thorough inspection of the completed work.
- Address any issues identified during the inspection.
- Handover the renovated centers to the respective authorities.

E. Qualifications of the Successful Contractor

I. The successful contractor must meet the following criteria:

- Proven of 5 years experience in similar renovation projects, particularly in health facilities.
- Necessary licenses and registrations to perform construction and renovation work in Timor-Leste.
- Compliance with all relevant health and safety standards.
- Strong project management skills to manage timelines and budgets effectively.
- Effective communication skills to provide regular updates and coordinate with stakeholders.
- Ability to work collaboratively with healthcare staff and other stakeholders.
- Demonstrated commitment to quality and attention to detail.
- Capacity to handle unforeseen challenges and ensure timely completion of the project.



United Nations Population Fund

Timor – Leste Country Office
Procurement Unit,
UN House, Caicoli Street,Dili
Email; timor-leste.office@unfpa.org
Website: www.unfpa.org

II.	Contractor Qualifications Submission for the Renovation of Maternity Units at CHCs Passabe and Natarbora.
1. Rel	levant Experience
Comp	pany Name: [Contractor's Company Name:]
Years	of Experience: [Number of Years:]
Proje	ct 1:
• • • • • • • Proje	Project Name: [Project Name:
•	Location: [Project Location
Proje	et 3:
•	Project Name: [Project Name



United Nations Population Fund	
	United Nations Population Fund
	Timor – Leste Country Office
	Procurement Unit,
	UN House, Caicoli Street,Dili
	Email ; timor-leste.office@unfpa.org
	Website: www.unfpa.org

2. Technical Expertise

Structural Expertise:

• [Description of experience in structural renovation, including types of projects and specific skills]

Electrical Expertise:

• [Description of experience in electrical works, including types of projects and specific skills]

Plumbing Expertise:

• [Description of experience in plumbing works, including types of projects and specific skills]

Interior Renovation Expertise:

• [Description of experience in interior renovation, including types of projects and specific skills]

3. Project Portfolio

Portfolio Summary:

- Total number of projects completed: [Number......]
- Total value of projects completed: [Total Value.....]

Notable Projects:

- Project Name: [Project Name.....]
- **Description:** [Detailed Description of the Project......]
- **Photos/Diagrams:** [Attach relevant photos or diagrams of the project]



United Nations Population Fund
Timor – Leste Country Office
Procurement Unit,
UN House, Caicoli Street,Dili
Email; timor-leste.office@unfpa.org
Website: www.unfpa.org

	Website: www.unfpa.org
4. Team Composition	
Key Personnel:	
Project Manager:	
 Name: [Name]
Lead Engineer:	
 Name: [Name]
Architect:	
• Experience: [Years of Experience]
Civil Engineer:	
	,
Electrical Engineer:	
 Name: [Name]

Skilled Laborers:

•	Total Number of Laborers: [Number]
•	Qualifications: [Brief Description of Skills and Training



United Nations Population Fund
Timor – Leste Country Office
Procurement Unit,
UN House, Caicoli Street,Dili
Email; timor-leste.office@unfpa.org
Website: www.unfpa.org

5. References

To create a certification reference for contractors stating that the statements they submitted are true and complete, you can use the following template. Ensure that the contractor provides their full identity details as requested.

Client Reference 1:

•	Name: [Client Name]
•	Position: [Position]
•	Organization: [Organization]
•	Contact Information: [Email/Phone

Client Reference 2:

•	Name: [Client Name]
•	Position: [Position]
•	Organization: [Organization]
•	Contact Information: [Email/Phone]

Client Reference 3:

•	Name: [Client Name]
•	Position: [Position]
•	Organization: [Organization]
•	Contact Information: [Email/Phone]

6. Additional Documentation

- Certificates: [Attach copies of relevant certificates and licenses]
- Financial Statements: [Attach audited financial statements for the past three years]
- Safety and Quality Assurance Plans: [Attach relevant plans and protocols]

F. Item Retention

To ensure the quality and completeness of the renovation work, a 10% retention of the total contract value will be withheld. This retention will be released upon successful completion and final inspection of the project. The conditions for the release of the retention are as follows:

• Completion of all renovation tasks as specified in the contract.



nited Nations Population Fund	
United Nations Population Fund	
Timor – Leste Country Office	
Procurement Unit,	
UN House, Caicoli Street,Dili	
Email; timor-leste.office@unfpa.org	
Website: www.unfpa.org	

- Approval of the final work by the project manager or designated authority.
- Resolution of any identified defects or issues within a specified defects liability period (typically 1 month after completion).

G. Deliverables

The contractor is expected to provide the following deliverables:

- Comprehensive renovation plan, including timelines, budget, and resource allocation.
- Progress reports at regular intervals.
- Final renovation report, including before-and-after photographs and documentation of work completed.
- List of installed equipment and materials used, along with warranties and maintenance manuals.

H. Timeline

The project schedule will be developed to ensure all activities are completed within the <u>two-month</u> <u>duration</u>, with specific milestones and deadlines for each phase of the project. The contractor is expected to adhere to the timeline and ensure timely completion of all tasks.

I. Budget

The budget for the renovation project will be detailed and comprehensive, covering all aspects of the work. The budget should include cost estimates for materials, labor, equipment, and any other expenses necessary for the completion of the project.

J. Contractor Requirements

The successful contractor must meet the specified requirements, including proven experience, necessary licenses, compliance with health and safety standards, strong project management skills, and effective communication skills. The contractor should be able to work collaboratively with healthcare staff and other stakeholders and demonstrate a commitment to quality and attention to detail

The contractor shall perform the services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional techniques and practices, and shall observe sound management practices. The Contractor is responsible for reviewing all the designs before the starting of the work to ensure the design is accurate according



nited Nations Population Fund	
Timor – Leste Country Office	
Procurement Unit,	
UN House, Caicoli Street,Dili	
Email; timor-leste.office@unfpa.org	
Website: www.unfpa.org	

to requirement. The Contractor is responsible for any engineering and administrative works required for supervision. The Contractor shall submit a CVs and academic certificate according to the key personnel that will be assigned to the assignment, as a requirement to be reviewed and approved by UNFPA. The Contractor has no right to change any key personnel without notifying the UNFPA 2 weeks in advance. In addition, the new proposed key personnel shall be reviewed by the UNFPA and should obtain a minimum score of the previous key personnel, individually. The Contractor shall exercise all reasonable care to protect the interests of UNFPA, to ensure the timely completion of the BEmONC(s) within the standards and acceptable quality ensuring resilience. The Contractor will be responsible for providing the required team of qualified experts and resources capable to perform the services upon award of contract by UNFPA. The Contractor is obliged to answer and find a proper solution for any concern that might be raised by the UNFPA regarding the design. The Contractor will be responsible to ensure that the services provided to UNFPA shall not be shared with any Consulting Firm / companies that could ultimately lead toward leakage of internal information to other potential firms/companies. Such action will severely impact the contract and may lead to termination and imposing a penalty on the Contractor.

K. Risk Management

The contractor should develop a risk management plan to identify and mitigate potential risks associated with the renovation project. This plan should include strategies for addressing potential challenges, such as delays in material delivery, unforeseen structural issues, and adverse weather conditions.

L. Quality Assurance

The contractor is responsible for ensuring that all work is completed to a high standard of quality. This includes adhering to relevant building codes and standards, using high-quality materials, and conducting thorough testing of electrical and plumbing systems. The contractor should also ensure that all medical equipment and furniture installed meet relevant health and safety standards.

M. Performance Security Amount:

10% of total contract value in Form of: Bank guarantee OR Certified Cheque issued by a reputable bank Should be submitted within 7 days upon issuance of letter of intent/contract per assignment. The proceeds of the Performance Security shall be payable to UNDP as a compensation for any loss resulting from the Consulting Firm failure in supervision appearing during the implementation. The Performance Security will be released after one month from the initial handing of the project.



United Nations Population Fund	
	United Nations Population Fund
	Timor – Leste Country Office
	Procurement Unit,
	UN House, Caicoli Street,Dili
	Email ; timor-leste.office@unfpa.org
	Website: www.unfpa.org

N. Handover and Final Inspection

Upon completion of the renovation work, the contractor will conduct a final inspection of the centers to ensure that all work has been completed to the required standard. Any issues identified during the inspection will be addressed before the final handover to the respective authorities. The contractor will provide a final renovation report, including before-and-after

O. Stakeholder Engagement

The contractor will engage with key stakeholders throughout the renovation project to ensure that their needs and expectations are met. This includes regular communication with healthcare staff, local authorities, and community members to provide updates on the progress of the renovation work and address any concerns or feedback.

P. Sustainability

The renovation project will incorporate sustainable practices to minimize the environmental impact of the work. This includes the use of energy-efficient lighting and electrical systems, the installation of solar panels, and the implementation of proper waste management practices. The contractor will also ensure that all materials used in the renovation are sourced from sustainable and responsible suppliers.

Q. Conclusion

The renovation of the BEmONC centers in Passabe and Natarbora is a critical project that will enhance the quality of maternal and neonatal health services in the region. By improving the physical infrastructure of the centers, upgrading electrical and plumbing systems, the project will ensure that the centers can provide high-quality care to mothers and newborns. The successful completion of the renovation work will contribute to the broader goal of improving healthcare infrastructure and access to quality health care services in the region.

R. Schedule of Payments

The payment schedule for the renovation of the maternity unit, which will be upgraded to BEmONC (Basic Emergency Obstetric and Newborn Care), will be a one-time payment process after the work progress reaches 100% as shown below:

1. Mobilization Advance:

• Amount: 20% of the total bid price



nited Nations Population Fund		
	United Nations Population Fund	
	Timor – Leste Country Office	
	Procurement Unit,	
	UN House, Caicoli Street,Dili	
	Email; timor-leste.office@unfpa.org	
	Website: www.unfpa.org	

- Conditions: Payable at the time the work process is running and completed.
- 2. Completion of Site Preparation and Demolition:
 - Amount: 10% of the total bid price
 - Conditions: To be paid upon completion of site preparation and demolition work.
- 3. Completion of Structural Renovation:
 - Amount: 20% of the total bid price
 - Conditions: To be paid upon completion of all structural renovation work.
- 4. Completion of Plumbing and Electrical Work:
 - Amount: 15% of the total bid price
 - Conditions: To be paid upon completion of all plumbing and electrical work.
- 5. Completion of HVAC Installation:
 - Amount: 10% of the total bid price
 - Conditions: To be paid upon completion of HVAC installation.
- 6. Completion of Interior and Exterior Finishes:
 - Amount: 15% of the total bid price
 - Conditions: To be paid upon completion of all interior and exterior finishes.
- 7. Final Payment:
 - Amount: 5% of the total bid price
 - Conditions: To be paid upon final inspection and acceptance of the completed project.
 - Amount: 5% of the total bid price
 - o Conditions: To be paid upon final approval and handover of the completed project.

Notes:

Billing Process Payment.

The billing process will follow the progress of implementation in the field. For all progress payments, the contractor must submit the following supporting documents:



nited Nations Population Fund	
	United Nations Population Fund
	Timor – Leste Country Office
	Procurement Unit,
	UN House, Caicoli Street,Dili
	Email ; timor-leste.office@unfpa.org
	Website: www.unfpa.org

- 1. Implementation Progress Report:
- Detailed report outlining the progress of the renovation works.
- 2. Minutes of Inspection:
- Documentation of inspections conducted to verify the progress and quality of work.
- 3. Photo Documents, Working Drawings of Hospital Renovation:
- Photographic evidence and updated working drawings of the renovation progress.
- 4. Certificate of Payment:
- Certification that specific phases of the work have been completed as per the project requirements.
- 5. Contract Documents:
- Copies of relevant contract documents supporting the progress payment request.

S. Criteria for Evaluation of the Technical and Financial Proposal.

The technical proposal shall be evaluated based on the following criteria:

Evaluation Criteria	Scoring Percentage
Project Management a) Staffing, including proposed members of the team b) Availability to handle project and finish on schedule to be agreed upon	30 15 15
2. Technical Expertisea) Experience in Facility Services' Auditsb) Experience in working with MOH	20 20



United Nations Population Fund	
	United Nations Population Fund
	Timor – Leste Country Office
	Procurement Unit,
	UN House, Caicoli Street,Dili
	Email ; timor-leste.office@unfpa.org
	Website: www.unfpa.org

3. Financial Proposal (Financial Proposal (reasonableness of the bid to produce quality outputs, comparability with other bids)	30
TOTAL	100

I. Recommended Presentation of the Proposal

Interested parties are requested to submit a detailed proposal with the following information:

- Implementation plan reflecting all items under item A (Scope of Work) of this Terms of Reference
- Cost proposal
- Company profile
- Top three clients with similar project engagement with contact person's details, Name & Date of the projects handled, and brief scope of work of the project

II. Questions

Questions or requests for further clarifications should be submitted in writing to the contact person below:

Name of contact person at UNFPA:	Mr. Jordao Estelvidio, Procurement Assistant Mr. Graciano Lopes, Engineer
Tel Nº:	+67078186508 +67077649260
Fax N°:	-
Email address of contact person:	estelvidio@unfpa.org glopes@unfpa.org

The deadline for submission of questions is *Friday*, 02 *August 2024*, at 17.00 hrs, *Dili* time. Questions will be answered in writing and shared with all parties as soon as possible.



United Nations Population Fund	
	United Nations Population Fund
	Timor – Leste Country Office
	Procurement Unit,
	UN House, Caicoli Street,Dili
	Email ; timor-leste.office@unfpa.org
	Website: www.unfpa.org

III. Content of quotations

Quotations should be submitted in a single email whenever possible depending on file size or sent in a sealed envelope. Quotations must contain:

- a) Technical proposal, in response to the requirements outlined in the specifications should comply
- b) Price quotation, to be submitted strictly in accordance with Price Quotation Form.

Both parts of the quotation must be signed by the company's relevant authority and submitted in PDF format.

IV. Instructions for submission

Request for Quotation should be prepared based on the guidelines set forth in this Section mentioned below, along with a properly filled out and signed price quotation form, are to be sent by e-mail depending on file size or send it **in a sealed envelope** to the contact person indicated below no later than: **Tuesday**, **06** *August*, **2024** *at* **16**.00*hrs*, *Dili* time.

Name of contact person at UNFPA:	Mr. Jose Agostinho Soares, Admin & Finance Associate
Address of contact person:	UN House, Caicoli, Dili / HP. 78186523

Please note the following guidelines for electronic or hard copy submissions:

- The following reference must be included in the email or hard copy subject line: **RFQ N° UNFPA/TLS/RFQ/2024/006-Simple Services.** Proposals that do not contain the correct email or hard copy on subject line may be overlooked by the procurement officer and therefore not considered.
- The total e-mail size may not exceed 20 MB (including e-mail body, encoded attachments and headers). Where the technical details are in large electronic files, it is recommended that these be sent separately before the deadline.

V. Overview of Evaluation Process

Quotations will be evaluated based on the compliance with the technical specifications and the total cost of the goods (price quote).

The evaluation will be carried out in a two-step process by an ad-hoc evaluation panel. Technical proposals will be evaluated for technical compliance prior to the comparison of price quotes.

VI. Award

UNFPA shall award a Purchase Order to the lowest priced bidder whose bid has been determined to be substantially compliant with the bidding documents.



United Nations Population Fund	
	United Nations Population Fund
	Timor – Leste Country Office
	Procurement Unit,
	UN House, Caicoli Street,Dili
	Email; timor-leste.office@unfpa.org
	Website: www.unfpa.org

VII. Right to Vary Requirements at Time of Award

UNFPA reserves the right at the time of award of Contract to increase or decrease by up to 20% the volume of goods specified in this RFQ without any change in unit prices or other terms and conditions.

VIII. Payment Terms

UNFPA payment terms are net 30 days upon receipt of shipping documents, invoice and other documentation required by the contract.

IX. Fraud and Corruption

UNFPA is committed to preventing, identifying, and addressing all acts of fraud against UNFPA, as well as against third parties involved in UNFPA activities. UNFPA's Policy regarding fraud and corruption is available here: <u>Fraud Policy</u>. Submission of a proposal implies that the Bidder is aware of this policy.

Suppliers, their subsidiaries, agents, intermediaries and principals must cooperate with the UNFPA Office of Audit and Investigations Services as well as with any other oversight entity authorized by the Executive Director and with the UNFPA Ethics Advisor as and when required. Such cooperation shall include, but not be limited to, the following: access to all employees, representative's agents and assignees of the vendor; as well as production of all documents requested, including financial records. Failure to fully cooperate with investigations will be considered sufficient grounds to allow UNFPA to repudiate and terminate the Agreement, and to debar and remove the supplier from UNFPA's list of registered suppliers.

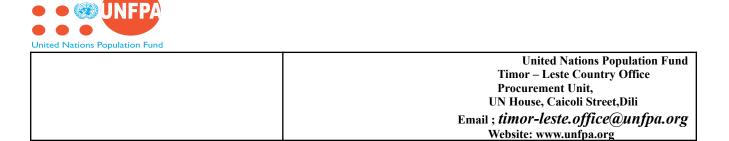
A confidential Anti-Fraud Hotline is available to any Bidder to report suspicious fraudulent activities at <u>UNFPA Investigation Hotline</u>.

X. Zero Tolerance

UNFPA has adopted a zero-tolerance policy on gifts and hospitality. Suppliers are therefore requested not to send gifts or offer hospitality to UNFPA personnel. Further details on this policy are available here: Zero Tolerance Policy.

XI. RFQ Protest

Bidder(s) perceiving that they have been unjustly or unfairly treated in connection with a solicitation, evaluation, or award of a contract may submit a complaint to the UNFPA Head of the Business Unit Mr. Bruce Campbell, UNFPA Representative a.i, TLS at campbell@unfpa.org. Should the supplier be unsatisfied with the reply provided by the UNFPA Head of the Business Unit, the supplier may contact the Chief, Procurement Services Branch at procurement@unfpa.org.



XII. Disclaimer

Should any of the links in this RFQ document be unavailable or inaccessible for any reason, bidders can contact the Procurement Officer in charge of the procurement to request for them to share a PDF version of such document(s).



Jnited Nations Population Fund	
	United Nations Population Fund
	Timor – Leste Country Office
	Procurement Unit,
	UN House, Caicoli Street,Dili
	Email ; timor-leste.office@unfpa.org
	Website: www.unfpa.org

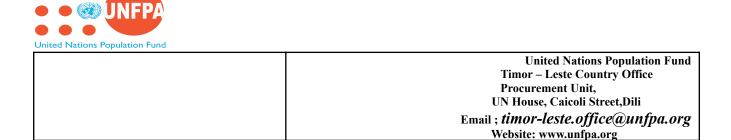
PRICE QUOTATION FORM

Name of Bidder:	
Date of the quotation:	Click here to enter a date.
Request for quotation N°:	UNFPA/TLS/RFQ /2024/006
Currency of quotation:	
Validity of quotation: (The quotation shall be valid for a period of at least 3 months after the submission deadline.)	

Price Quotation Form

Item	Product Name & Description	UOM	Unit Price	Number of Units	Total (USD)

Vendor's Comments:	
RFQ UNFPA/TLS/RFQ/2024/006 including all ann and the responses provided by UNFPA on clarific	e, which I am duly authorized to sign for, has reviewed exes, amendments to the RFQ document (if applicable) ation questions from the prospective service providers. ons of Contract for UNFPA and we will abide by this
	Click here to enter a date.
Name and title	Date and place



ANNEX I: General Conditions of Contracts: De Minimis Contracts

This Request for Quotation is subject to UNFPA's General Conditions of Contract: De Minimis Contracts, which are available in: <u>English</u>, <u>Spanish</u> and <u>French</u>

The Bill of Quantities (BoQ) will include an itemized list of materials and labor required for the renovation, covering:

Materials:

- Concrete, bricks, mortar, and other building materials.
- Electrical wiring, lighting fixtures, circuit breakers, and safety switches.
- Plumbing pipes, fixtures, fittings, and backflow prevention devices.
- Paint, plaster, and flooring materials.
- Solar panels and associated equipment.
- Concrete for rubbish bins.

Labor:

- Skilled labor for structural repairs.
- Electricians for electrical system upgrades.
- Plumbers for plumbing system upgrades.
- Painters and finishers for interior and exterior finishing work.
- Technicians for solar panel installation.

Costs:

- Unit costs for materials and labor.
- Total cost for each category of work.

T. Annexes

The following annexes provide additional information and documentation related to the renovation project:

- Annex II: Comprehensive Drawing for Renovation Plan for Natarbora and Passabe please Click Here to for drawing.
- Annex III: Format Bill of Quantities for Passabe and Natarbora (BoQ) please Click Here
- Annex IV: List of Installed Equipment and Materials by Contractor



United Nations Population Fund					
	United Nations Population Fund				
	Timor – Leste Country Office				
	Procurement Unit,				
	UN House, Caicoli Street, Dili				
	Email ; timor-leste.office@unfpa.org				
	Website: www.unfpa.org				