Date: [*October, 12, 2020*]

REQUEST FOR QUOTATION

RFQ Nº UNFPA/TLS/RFQ/2020/008-Advertisement

Dear Sir/Madam,

UNFPA hereby solicits a quotation for the following items:

**Supply of Items for Dignity / Maternity / Family Planning Kits**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  N° | Product Name | Product Description | Unit of Measure | Quantity |
| 1 | Back Pack with Logo | Sealable readymade or customized, with UNFPA Logo and/or Message, two different colors for different sex. | each | 1 |
| 2 | Back Pack | Sealable readymade or customized, two different colors for different sex. | each | 1 |
| 3 | Packing boxes | Large sealable cardboard box in two different colors. | each | 1 |
| 4 | Sarong | length of fabric 0.91 m wide and 2.3 m long. | each | 1 |
| 5 | Adult underwear -female  | Size M, different colors | each | 1 |
| 6 | Adult underwear - female | Size L, in different colors | each | 1 |
| 7 | Adult underwear -female | Size X, in different colors | each | 1 |
| 8 | Adult underwear -female | Size XL, in different colors | each | 1 |
| 9 | Adult underwear -female | Size XXL, in different colors | each | 1 |
| 10 | Adult underwear -male | Size L, in different colors | each | 1 |
| 11 | Adult T-Shirt | Size L, in different colors | each | 1 |
| 12 | Adult T-Shirt | Size X, in different colors | each | 1 |
| 13 | Adult T-Shirt | Size XL, in different colors | each | 1 |
| 14 | Adult T-Shirt | Size XX, in different colors | each | 1 |
| 15 | Adult T-Shirt | Size XXL, in different colors | each | 1 |
| 16 | Kids underwear | Size L, in different colors | each | 1 |
| 17 | Kids T-Shirt | Size L, in different colors | each | 1 |
| 18 | Bath Soap | Soap bar, 100/110 g for personal hygiene. Unscented, antibacterial, hypoallergenic, free of harmful or dangerous substances. Individually wrapped | each | 1 |
| 19 | Soap case | Reusable durable plastic soap box, slits on the bottom to allow water drainage, PET, in different colors. | each | 1 |
| 20 | Shampoo | Bottle 30-40ml 'travel size', for adults / suitable for children. Hypoallergenic, PH neutral, | each | 1 |
| 21 | Comb | Handheld plastic comb, in different colors | each | 1 |
| 22 | Adult Tooth Brush | Adult size | each | 1 |
| 23 | Toothpaste | Adult size | each | 1 |
| 24 | Towel Big | Bath towel Size: 130 x 75 cm, fixed dye, different colors  | each | 1 |
| 25 | Towel Small | Size: 90 x 60 cm, fixed dye, different colors | PCS | 1 |
| 26 | Sanitary Disposable Pads | Individually wrapped. High absorbent with wings; leak proof bottom layer. Each napkin includes plastic cover. Not containing allergic and dangerous substances | each | 1 |
| 27 | Flashlight + Battery | Small handheld flashlight with batteries included (self-powered Shake flashlight recharge capability preferred).  | each | 1 |
| 28 | Whistle | Plastic or metal, in a variety of colors | each | 1 |
| 29 | Ziploc bags | Snap lock plastic resalable bags (around 20cm by 19 cm) | each | 1 |
| 30 | Insect repellent spray | 100 ml | each | 1 |
| 31 | Sandals | Large size, plastic and/or foam. Size 37, 38, 39, 40 | each | 1 |
| 32 | Hand detergent / washing powder | In individual sachets, non- toxic to hands, preferably non scented | each | 1 |
| 33 | Alcohol based hand sanitizer | Alcohol based 20-100 ml | each | 1 |
| 34 | Re-usable cloth face mask |  | set | 1 |
| 35 | Baby Cloth diapers | Size: 80x50 cm | Set | 1 |
| 36 | Baby Blanket | size: 90 x 90 cm | PCS | 1 |
| 37 | Duster  | Linen, Size: XXL, XL.  | PCS | 1 |
| 38 | Rubbish Plastic Bag  | Rubbish Bag, red or black, 45x45cm | PCS | 1 |
| 39 | Mat/Carpet | Size: 67 x 55 cm | PCS | 1 |
| 40 | Coat with caps | Size: 60x50cm | PCS | 1 |
| 41 | Baby oil | Liquid | Bottle | 1 |
| 42 | Baby soap |   | Bottle | 1 |

This Request for Quotation is open to all legally-constituted companies that can provide the requested products and have legal capacity to supply in the country, or through an authorized representative.

UNFPA is the lead UN agency that expands the possibilities for women and young people to lead healthy sexual and reproductive lives. To read more about UNFPA, please go to: [UNFPA about us](http://www.unfpa.org/about-us)

Details of the required quotation forms could be obtained from UNFPA Office, UN House, Caicoli Street, Dili. Contact person Mr. Alcino Fernandes, phone number +67078186506

**Objective:**

The objective of the RFQ is to identify a supplier who can provide to UNFPA the Dignity Kits, Maternity Kits, Family Panning Kits as required above mentioned details. The selected vendor is expected to provide such products, based on specific Purchase Orders submitted to the vendor.

If you are interested, you have to collect the RFQ form with the list of the items at UNFPA Office to fill and send your Quotation in email or in sealed envelopes to Mr. Alcino Fernandes, Program Assistant for Logistics and Procurement before or no later than 16.00 hours on 26th October 2020. His email afernandes@unfpa.org

Approved:

Ronny Lindstrom

UNFPA Representative